

Punjab Water Supply & Sewerage Board
Plot No.1-B, Sector :27-A, Madhya Marg
Chandigarh
Public Appointments

Advertisement No.1/2011

Visit web-site <http://recruitment.cdacmohali.in> for applying online from 18-07-2011. Last date for online submission of application is August 05, 2011 up to 5:00 PM

On Line Applications are invited from eligible candidates for recruitment to the following posts in Punjab Water Supply & Sewerage Board : -

DETAILS OF POSTS AND QUALIFICATIONS

Category No.	Name of Post	Pay Scale	General	Scheduled Caste/ Scheduled Tribes	Backward Classes	Ex-Serviceman Self/ Dependant	Physically Handicapped	Freedom Fighter	Sportsman	Total
1.	Sub Divisional Engineer (Civil)	15600- 39100 + 5400 Grade Pay	13	5	3	1 Gen. 1 S.C. <hr/> 2	1	-	1	25
2.	Junior Engineer (Civil)	10300- 34800 + 3800 Grade Pay	21	9	6 3 Back log. <hr/> 9	4 Gen. 2 S.C. 1 B.C. <hr/> 7	2	1	1 S.C.	50
3.	Steno-Typist	5910- 20200 + 2000 Grade Pay	5	1 1 Back log <hr/> 2	2	1 S.C.	-	-	-	10
4.	Clerk	5910- 20200 + 1900 Grade Pay	-	25 Back Log.	-	-	-	-	-	25

Educational Qualification

For Category No. 1 :-

Possesses a degree in Civil Engineering or its equivalent from a recognized University or Institution

For Category No. 2 :-

Possesses Diploma in Civil Engineering from the recognized university or institution. Candidates possessing degree in Civil Engineering from a recognized university or institution or its equivalent are also eligible but no weightage for higher qualification shall be given

For Category No.3 :-

Possesses Bachelor's Degree From recognized University or Institution and qualifies a test in Stenography to be held as per Government instructions issued vide endst No. 13/245/95-4E II/1050 dated 18-1-1996, copy of which has been put on the website <http://recruitment.cdacmohali.in>

And

Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer on Information Technology in office productivity applications or Desktop Publishing applications From Government recognized institution or a reputed institution, which is ISO 9001 certified

OR

Possesses a Computer Information Technology Course Equivalent to 'O' level certificate of Department Of Electronics Accreditation of Computer Courses (DOEACC) of Government of India.

For Category No: 4 :-

Possesses Bachelor's Degree From recognized University or Institution

And

Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer on Information Technology in office productivity applications or Desktop Publishing applications From Government recognized institution or a reputed institution, which is ISO 9001 certified

OR

Possesses a Computer Information Technology Course Equivalent to 'O' level certificate of Department Of Electronics Accreditation of Computer Courses (DOEACC) of Government of India.

Note:

The person so appointed, as clerk shall have to qualify a test in Punjabi typewriting to be conducted by the Board at the speed of 30 words per minute with in a period of one year from the date of his appointment. In case the person fail to qualify the said test within the period specified he shall be allowed annual increment only with effect from the date he qualify such test but he shall not be paid any arrear for the period for which he could not qualify the said test. However, the War hero who has been discharged from defence services or dependent members of his family will be exempted to qualify the Punjabi type test.

Application Fee:

a) For Category No.1 & 2

General Category including dependents of Ex-Serviceman. : Rs.1000/-
SC/ST /BC : Rs.250/-
Ex-Serviceman : Required No Fee

b) For Category No.3 & 4

General Category including dependents of Ex-Serviceman. : Rs.600/-
SC/ST /BC : Rs.150/-
Ex-Serviceman : Required No Fee

Terms and conditions:

- Age Limit: Between 18 and 37 years as on 1st Jan. 2011. (01.01.2011). Age relaxation as per the rules of Punjab Government.
- Relaxation in upper age for SC/BC, candidates is 5 years and for Physically Handicapped is 10 years
- Only those candidates who have passed Punjabi upto matric standard are eligible to apply.
- The SC/ ST/ BC Category certificate should be in accordance with the instructions of the department of welfare Punjab and the certificate for the Ex-Serviceman should be in accordance with instruction of the Concerned Department.
- Reservation shall be as per the policy/instructions of the Punjab Government. It shall include candidates of:- SC/ST, BC, EX-Servicemen, Handicapped persons, freedom fighter & Sportspersons, Categories
- The qualification of candidates should be prior to the date of filling the application form.
- Candidates applying in the sports persons category should have the gradation certificate issued by Director Sports Punjab well before the submission of the application.
- No TA, DA will be paid for the journeys performed for the written test (for steno-typist only)/ counseling .
- The candidate applying for more than one post / category shall have to apply separately, along with necessary fees. In case of applying for more than one post, the candidate has to mention his/her previous applied Registration No. in the prescribed field of the application form.
- The Punjab Civil Services(Rationalisation of certain conditions of Services) Act,2011(Punjab Act No. 8 of 2011) is applicable at present. In case any amendment/modification is made in it, the same shall be applicable.

How to apply online:

1. The candidates have to apply only on-line on web-site <http://recruitment.cdacmohali.in> from 18-07-2011 to 5-08-2011 up to 5:00 p.m. and generate his/her application number. Once his/her application number is generated, he/she should get the print of the form, paste recent photograph on it and get it attested from a notary or a Gazetted officer. This allotted registration number slip will be used as identification slip at the time of written test (for steno-typist only) and counseling if called for. Candidates need not send any application/Documents by Post.
2. Applicant will be allotted online Registration Number printed on the acknowledgement slip containing the details.
3. Thereafter the candidate shall have to report to the designated banker (Axis Bank) along with the downloaded Acknowledgement Slip Fee Challan for depositing the fee.
4. In case the candidate fails to deposit the fee, his/her application shall stand automatically cancelled/ rejected and shall not be considered for further processing.
5. Candidates may apply for more than one post by submitting separate application for each post along with separate processing fee.
6. For any problem help can be taken from the help line no. 0172-6619054-55 available during working hours.
7. Only On-line registered application forms will be entertained i.e. application sent by post / in person will not be entertained.
8. Candidates are advised to visit <http://recruitment.cdacmohali.in> website regularly for latest updates.
9. Candidate having been called for counseling will not confer any right to appointment.
10. Candidate will be responsible for any mistake made by him/her in his application. Punjab Water Supply & Sewerage Board shall not be responsible for the same.

Instructions:

1. Applications received after the last date and incomplete applications will not be considered.
2. The candidates have to apply only online <http://recruitment.cdacmohali.in>. No other application will be entertained.
3. The recruitment will be made based on the merit only.
4. The candidate has to verify himself that he/she fulfils all the eligibility conditions for this post. The selection will be subject to his/her found eligible for the post. Verification of original documents would be done at the time of counseling and joining. The purpose would be to verify different records regarding identification, age, original certificates qualifying examination, state of eligibility, category etc, of the candidate. On failing to establish of any of the documents the candidate will not be considered for recruitment and will be liable for criminal action.

IMPORTANT:

1. The numbers of vacancy may increase or decrease.
2. The candidates are advised to fill their category carefully. Category once filled will not be changed.
3. It is the observation of this office that while applying online candidates take the help of Cyber Café attendants, who at times tend to commit mistakes. The candidates are advised to fill their forms Online themselves. Data once filled will not be changed.
4. For the counseling, Candidates are also advised to visit the website <http://recruitment.cdacmohali.in>. No separate intimation will be sent by this office.
5. The last date for receipt of Application fee is 08-08-2011

Managing Director